

Board of Fire Commissioners

Fire District #2

Township of South Brunswick

Regular Meeting
Third Monday at 8 P.M.
Monmouth Junction Fire House

P.O. Box 114
Monmouth Junction, N.J. 08852

AGENDA ***May 17, 2010***

1. Notice of Compliance

This meeting is being held in compliance with the Public Law Meeting Notice of the Public Laws of 1975. Notice of this meeting was given by way of annual notice filed with the Township Clerk, The South Brunswick Post, The Home News & Tribune and posted on the bulletin board of the South Brunswick Township Municipal Building, March 2010.

2. Roll Call

3. Address From the Floor

4. Approval of Minutes April 19, 2010 Meeting

5. Professional Reports

- A. Fire Chief
- B. District Coordinator
- C. Insurance Chairman
- D. Treasurer
- E. Joint Code Enforcement Board Representatives
- F. Legislative Report

6. Order of Business

- A. Items Timely and Important

7. Voucher List (see attached)

8. Address from Floor

9. Adjournment

Voucher List

A	PSE&G	\$1,429.82
B	Kleen-Tec Maintenance LLC	415.00
C	Supermedia LLC	19.95
D	Midco Waste #689	150.03
E	Verizon Wireless	305.89
F	Auto-Plus	80.53
G	Quest Diagnostics Incorporated	425.40
H	Alan Landscaping LLC	1163.75
I	Live Fire Training Institute, Inc.	2,500.00
J	Somerset County Emergency Services Training Academy	250.00
K	Valley Distributors, Inc.	235.10
L	Cummins Power Systems, LLC	1,689.85
M	Fire & Safety Services, LTD.	523.63
N	Roth Bros.Inc.	1,440.00
O	Absolute Fire Protection Co.	1,152.00
P	Matt Pinter Door Company	150.00
Q	Donald C. Rodner Inc.	554.88
R	West Payment Center	46.00
S	OK Enterprises, L.L.C.	200.00
T	OK Enterprises, L.L.C.	400.00
U	TASC Fire Apparatus, Inc.	518.36
V	TASC Fire Apparatus, Inc.	1,270.00
W	TASC Fire Apparatus, Inc.	194.33
X	TASC Fire Apparatus, Inc.	204.55
Y	TASC Fire Apparatus, Inc.	193.64
Z	TASC Fire Apparatus, Inc.	1,218.00
AA	Special Services	400.00
BB	VERIZON INC.	407.21

approved 6-21-2010
PP

**REGULAR MEETING
SOUTH BRUNSWICK TOWNSHIP
BOARD OF FIRE COMMISSIONERS – FIRE DISTRICT #2
May 17, 2010**

CALL TO ORDER

The meeting of the Board of Fire Commissioners was called to order by Chairman Spahr at 7:30 p.m. Followed by the flag salute.

NOTICE OF COMPLIANCE

Chairman Spahr read the Public Law Meeting Notice of the Public Laws of 1975.

ROLL CALL

Present: Mr. Bellizio
Mr. Potts
Mr. Smith
Mr. Young
Mr. Spahr

Absent:

ADDRESS FROM THE FLOOR

No persons present came forward.

APPROVAL OF MINUTES:

Commissioner Potts made a motion to accept the Regular Meeting Minutes for April 19, 2010, seconded by Commissioner Bellizio. No discussion.

Roll Call:

Mr. Bellizio-Yes, Mr. Potts-Yes, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

PROFESSIONAL REPORTS:

Chief's Report: (See Attached)

Chief Brian Spahr gave his April 2010 monthly report. The Chief stated that progress is continuing to be made with the new Engine 206 and he hopes to place the engine into service in the coming weeks. He once again thanked Engineer Ed Lidy and all those who have helped him with preparing the truck for service and their continued dedication throughout the process. Chief Spahr mentioned that the new Quick Check Gas Station/Convenience Store on Route 130 is having a grand opening and has invited the fire department to attend. Through their continued support to the volunteer services in the towns of which they occupy, Quick Check has offered to donate \$.25 to the department for every sandwich they sell in the next month. Active Firefighter Annual Physicals are continuing; however the Chief reported that they are almost complete. The Chief spoke of the Township Fireworks event which is still not official. The Chief highlighted that all township departments are willing to attend, however only if the site is approved by the Fire Marshal and all those involved. The Chief also stated that once the new Engine 206 is placed into service, that the 4-inch hose on Engine 208 will be

switched to 5-inch, along with the hydrant valve and master intake valves. Under Timely and Important the Chief will ask for permission to spend up to \$900.00 to purchase Class A Foam for the new engine, since most of it has been used during training sessions. The price quote was submitted by Fire & Safety for 12 containers at 5 gallons each.

District Coordinator Report: (See Attached)

Mr. Wolfe gave his monthly report for April 2010. The report included that Cummings Metro Power was on site to first diagnose and then repair the generator on Engine 208. A service technician came to check on a problem with the Gear Washing Machine in Station 20. The technician located the problem and ordered the parts and also stated that even though the unit is ten (10) years old, it is in excellent condition. Pinter Door also visited Station 20 to repair the middle bay door by installing a new chain tensioning device. Mr. Wolfe also added that he will be looking into purchasing a new fax machine for the general office in Station 20 due to some ongoing technical problems with the machine and he requested that it be replaced. Furthermore, Mr. Wolfe spoke about the roof work that occurred at Station 20 has been completed by the Roth Brothers and will be looking into a maintenance plan with the company. Commissioner Potts stated that he was very happy with the work and pleased with the thorough report done by the company. He was very surprised to see before and after pictures of each repair location. Chairman Spahr requested that Mr. Wolfe look into getting a quote for an annual maintenance contract.

Insurance Chairman:

Mr. Wolfe reported that all workman's compensation and insurance through VFIS is up to date. In addition, he also placed a call into VFIS to have a representative come to a meeting to make a presentation.

Treasurer:

Commissioner Young read the following receipts since the last meeting: South Brunswick Township, \$336.00 for hazardous materials reimbursement, from an incident back in January 2010. The audit is currently underway and Mr. Young has been working with the auditor to provide him with any further paperwork that may be needed. Mr. Young added that the auditor has begun the audit early this year and hopes that it is completed sooner than in years past. The financial reports were submitted to each board member and once again reported that the conversion of Quick Books, aside from purchase orders is now up to date and this is the first month in which the checks will be printed. However, capital fund checks will continue to be written manually. Mr. Young reported on the Capital Fund and explained the remaining money for each designated area. Furthermore, more towards the end of the year or when projects are completed, resolutions will be made to officially cancel the funds that are left over and drop the balances down to the undesignated area.

Joint Code Enforcement Board Representatives:

Commissioner Smith reported on the last Quarterly/Re-Organization Meeting of the Joint Board which was held April 21, 2010, where Larry Rosenberg was elected Chair and Kevin Bellizio was elected as Co-Chair. The next meeting is to be held on the third

Wednesday of August. One of the big topics of the meeting was that of the funding for the township Fire Safety Bureau; however as of that meeting only Fire District #2 has contributed towards the Fire Safety Bureau funding. In addition, there are ongoing talks with Mr. Watkins and representatives from Fire District #1 and possibly from Fire District #3. In the future Mr. Watkins will try and schedule a meeting with all three fire districts for further discussions. Once the meetings are complete with Fire Districts #1 and #3, Mr. Watkins will meet with Fire District #2 representatives and bring them up to speed. Mr. Smith also stated that Fire Marshal Laird has put together a proposal to increase their inspection and registration fees in the township, which in turn will offset their costs of operation. The township has already had their first reading of this proposal. Mr. Bellizio stated that a committee was formed to look into the possible take over the Fire Safety Bureau. That committee is comprised of representatives from all three districts who include Bill Orchard Sr. from Fire District #1, Kevin Bellizio from Fire District #2, and Brad Radimer from Fire District #3 and an alternate to be determined. As of today's date, Fire District #3 has stated that they will most likely not contribute this year since it had not been budgeted and talks of District #1 contributing continue. Commissioner Potts spoke of a discussion he had with Mr. Bill Kramer, who is the Assistant Director of the New Jersey Division of Fire Safety who oversees the inspection departments, regarding the fire districts taking over inspection responsibilities. After some discussion it was found that in order for a department or district to take over the inspection responsibilities within an already established inspection bureau within a township, an ordinance must be first passed by the township itself. Mr. Potts recommended that if the Boards so decide to move forward that they must first go to the township to ensure proper avenues are followed.

Legislative Report:

Commissioner Potts gave his monthly Legislative Report which is attached. It covers the N.J. State Authorized Benefits for Volunteer Firefighters, along with two bills which are outlined in the report.

TIMELY AND IMPORTANT

Chairman Spahr noted that the first order of business in the Timely and Important section is the Chief's request to purchase 12 cans of Class A foam. Commissioner Smith made a motion to spend up to \$900.00 for approximately 60 gallons of Class A Foam, seconded by Commissioner Bellizio. No Discussion.

Roll Call:

Mr. Bellizio-Yes, Mr. Potts-Yes, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

Chairman Spahr introduced the topic of the fax machine at Station 20 and Commissioner Young stated that we should stick with a regular fax machine and not a multi-purpose machine. However, Commissioner Bellizio gave his opinion about purchasing a multi-purpose machine due to the advantages of having those as back up systems. It was the board's determination to look into purchasing another machine to utilize as a fax machine only. Mr. Wolfe will look into getting quotes and report back next month.

Mr. Wolfe began discussion about placing a reverse camera on the new Engine 206, which the idea was first introduced by Commissioner Smith. The new Engine 206 already has the screen and capabilities to have a camera installed to aid in the backing of the apparatus. Mr. Wolfe has received a quote from Fire & Safety to install this camera for \$1,500.00. It is Mr. Wolfe's opinion that Fire & Safety install this camera since they will be hooking the camera into the previously installed Pierce Command Zone screen and wire harness. Furthermore, if we were to get an aftermarket unit, it could possibly void the warranty and add an additional unnecessary screen to the truck. Commissioner Smith spoke in agreement with installing this camera for the safety of all those operating both in and outside of the truck due to the complexity of some scenes both during the day and at night. In the future, the Board suggested looking into options for installing one on Tower 201, possibly next year or towards the end of this year if funds would allow. Commissioner Smith made a motion to spend up to \$1,500.00 to install the reverse camera on Engine 206 through Fire & Safety, seconded by Commissioner Bellizio. No Discussion.

Roll Call:

Mr. Bellizio-Yes, Mr. Potts-Yes, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

VOUCHER LIST

Commissioner Young stated that everyone should have a copy of the Voucher List and that there are two additions to the list. Those additions include AA and BB. Item AA is for QRFP Special Services for \$400.00 and BB for Verizon \$407.21. Mr. Young stated that Mr. Wolfe will be looking into the increased costs for Verizon.

Commissioner Smith made a motion to move the Voucher List as amended, seconded by Commissioner Bellizio. During discussion, Commissioner Bellizio clarified that Items W and Y are separate purchases, whereas the purchases were made clear.

Roll Call:

Mr. Bellizio-Yes, Mr. Potts-Yes, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

ADDRESS FROM THE FLOOR

No persons present came forward.

ADJOURNMENT

Commissioner Young made a motion to adjourn, seconded by Commissioner Bellizio. Meeting adjourned at 8:23pm.

Respectfully Submitted,

Alexander S. Broder, Secretary
BOFC – Dist. #2

LEGISLATIVE REPORT
5-17-2010

Senate Bill S-510 that authorizes Fire Districts and Municipal Government to require physicians certificate for service or continuing service by volunteer fire fighter; requires municipality or fire district to reimburse fire fighter for out of pocket costs. The bill was reported out of committee on May 10th and had a second reading in the Senate. Needs to be voted on by the full Senate. Will then need to go to the Assembly for final passage.

Senate 1876 introduced on May 10th referred to Senate State Government, Wagering, Tourism and Historic Preservation Committee.
Moves Fire District elections to same day as Type 2 school District, the third Tuesday in April. In those Fire Districts not having type 2 school districts the election will be managed by the county board of elections and paid for by the fire district. In those districts where fire and school districts exist the county board of elections will again run the election, the school and Fire Districts will share in the costs. The bill says they shall use the same poll list. I do not see how that is possible as the lines are now drawn. Petitions for candidates would need to be filed 57 days prior to the date of the election.

Monmouth Junction Volunteer Fire Department
Monthly Activity Report
April 2010

FIRE RUNS

16	System Malfunctions
11	False Calls
0	Structure Fires
0	Vehicle Fires
-	Refuse Fires
1	Spill / Leak No Ignition
2	Arcing / Shorted Electrical Equipment
1	Fires
0	Assist Police / EMS
3	Trees, Brush, Grass Fires
1	Extrications
2	Hazardous Condition
0	Smoke Scare
0	Rescue Call
0	Smoke / Odor Removal
1	Service Call
0	Stand-By / Cover Assignment
4	Other

42 Total Runs for 158.23 Man-Hours

DEPARTMENT ACTIVITIES

1	Regular Department Monthly Meeting
2	Work Night
2	Training Sessions/Drills
1	Office of Emergency Management Mtg
1	Board of Fire Commissioner's Monthly mtg
1	Line Officer's Meeting
1	Joint Uniform Fire Code Enforcement Board
?	Committee Function
1	Chief's meeting
2	Training detail

324.12 Man-Hours

Total Man-Hours for April 2010: 500.35

Referrals To Fire Safety – 10

On Scene Called - 0

Coordinators Report May 17, 2010

- Cummins Power Systems was on site two week ago to trouble shoot and repair a problem with the Onan generator on Engine 208. The invoice on tonight's voucher list is for the work with a cost of \$1689.85. The labor cost is a sign of the increase in maintenance cost for the operation of the department.
- Direct Machinery Service Corp. was at Station 20 to investigate a problem with a water valve on the Milnor turnout gear washer. A malfunctioning hot water valve has been ordered and will be installed when it comes in.
- Matt Pinter Door Company was at Station 20 to troubleshoot the reason a bay door would not close all the way. A chain tightener for the electric door motor had to be installed on the center bay door.
- I inquired and received a quote for a fax modular for our new copier. The fax on the copier would give us a number of features that we presently don't have. The fax machine we have in service now is about 7 years old and should be replaced soon. The setup on the copier would be ideal, however, I do realize it is a little costly at \$950.00.
- Roth Bros. Inc. has finalized the report on the work and the condition of the roof on Station 20. The report is posted on their web site and I printed portions of the report and put it in the board office for you to review. We still don't have a copy of the warranty however, Roth Bros. has a warranty number on file. At this point the report suggests the district budget funds to replace the roof in about 10 years. I suggest we do a yearly or semi-yearly maintenance.